

SOAPSTONE CLUSTER ASSOCIATION

BOARD OF DIRECTORS MEETING

Date: April 15, 2026

Time: 7 PM

Location: Microsoft Teams

PROPOSED AGENDA

1. Call to Order (1 minute)
2. Confirm Quorum (1 minute)
3. Open Forum – Member Comments
4. Financial Report (Treasurer) (5 minutes)
 - FY26 year-end overview
 - Reserve balances
 - Annuity funds discussion
 - Audit status update
5. Retaining Wall Project (4 minutes)
 - Priority areas
 - Next steps
6. Arborist / Tree Maintenance (4 minutes)
 - Quote update
 - Urgent tree removal
 - Next steps
7. Landscaping Update — Blake Landscaping (3 minutes)
 - Transition update
 - Follow-up walkthrough
 - Additional work
8. Groundskeeping Committee (4 minutes)
 - Planning of workdays
 - Stair painting
9. Spring Inspections — New Procedures (3 minutes)
 - Timing of first inspection
10. Draft Fence Standards Update (15 minutes)
 - Draft overview
 - Key changes
 - Resident input and discussion
 - Next steps
11. Draft Investment Policy (15 minutes)
 - Draft overview
 - Key provisions
 - Resident input and discussion
 - Next steps
12. Cookout Planning (3 minutes)
 - Secretary update
 - Tentative timing
13. Open Discussion / Other Business (2 minutes)
14. Adjournment